



NATIONAL GUARD BUREAU
111 SOUTH GEORGE MASON DRIVE
ARLINGTON, VA 22204-1373

S: 30 September 2017

ARNG-HCM

10 January 2017

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Fiscal Year 2017 (FY17) Title 10 (T10) Army National Guard (ARNG) Active Guard Reserve (AGR) One Time Occasional Tour (OTOT) Announcement for Recruiting and Retention NCOs

1. References:

a. AR 135-18, The Active Guard Reserve (AGR) Program, 1 November 2004.

b. Memorandum, National Guard Bureau, ARNG-HRH, 12 December 2013, subject: Title 10 (T10) Army National Guard Active Guard Reserve Life Cycle Management Strategy and Plan (ARNG-HRH Policy Memorandum #13-041).

2. The ARNG is seeking applications from highly qualified Sergeant First Class and Master Sergeants to serve as Staff Element NCOs at ARNG-HRR, Instructors at the Strength Maintenance Training Center (SMTC), Reserve Component Career Counselors (RCCC), and Liaison (LNOs). Interested candidates are encouraged to submit immediately as applicants will be reviewed at time of submission.

a. Staff Element NCOs at ARNG-HRR located in Arlington, VA – work in a number of specific functional areas such as the Recruiting Operations Center (ROC), Recruit Standards Branch (RSB), Marketing & Advertising, Enlisted Accessions, and Resource Management. These assignments may require Soldiers to write and implement policy, become Contracting Officer Representatives (CORs), and/or manage national level programs.

b. Instructors at SMTC located in Little Rock, AR – teach various blocks of instruction at the 79T Basic Course, Senior Leader Course (SLC), Conversion Course, and various other sub 79T courses.

c. RCCCs located nationwide – works with the active duty units on a daily basis, interviewing Soldiers that are exiting active duty, ensuring they have an understanding of what the Army Reserve Components have to offer, and enlisting them into the Army National Guard/Army Reserves.

d. LNOs located nationwide – ensure the Army National Guard Soldiers going through training are able to focus and complete training by working with the active duty training unit, the State, and the Soldier to fix any issues that may arise during their training cycle.

ARNG-HCM

SUBJECT: Fiscal Year 2017 (FY17) Title 10 (T10) Army National Guard (ARNG) Active Guard Reserve (AGR) One Time Occasional Tour (OTOT) Announcement for Recruiting and Retention NCOs

3. Eligibility: Current Title 32 (T32) Army National Guard Active Guard Reserve Soldiers in the grade of Sergeant First Class (SFC) or Master Sergeant (MSG), are eligible to apply.

4. The selected Noncommissioned Officer (NCO) will be accessed into the T10 AGR program for a duration of two years on a One Time Occasional Tour (OTOT). Upon completion of the tour, the NCO will be separated from the T10 AGR program and returned to the T32 AGR program or to traditional duty status.

5. Brief Duty Description. Serves as a Senior Recruiting and Retention NCO and 79T CMF functional expert at either the following: (1) ARNG-HRR, (2) SMTTC, (3) RCCC Program, or (4) LNO Program.

6. Prerequisites.

a. Applicants must meet AGR eligibility requirements IAW AR 135-18.

b. Rank/Grade: Sergeant First Class/E7 or Master Sergeant/E-8.

c. MOS/ASI: 79T40 or 79T50 MOS; prefer Expert/Master Recruiter Badge qualified.

d. Military Education: Level of education commensurate for your grade.

e. Civilian Education: Bachelor's degree preferred.

f. Experience: Army National Guard Recruiting and Retention Master Badge preferred but not required.

g. Security Clearance: Must possess a current secret security clearance or higher at the time of application.

7. Application.

a. Application procedures and required forms are available on the ARNG GKO website: <https://gkoportal.ng.mil/> under "Find Jobs". Additionally, applicants need to submit both a military biography (see Optional Bio example on GKO) and a letter to the board. The letter should detail your unique qualifications and how you would benefit the organization in this position.

b. Title 32 Soldiers are required to submit the following: (see ARNG GKO for examples, <https://gkoportal.ng.mil/>).

(1) DA 4187 (see GKO for T-10 DA 4187 example).

ARNG-HCM

SUBJECT: Fiscal Year 2017 (FY17) Title 10 (T10) Army National Guard (ARNG) Active Guard Reserve (AGR) One Time Occasional Tour (OTOT) Announcement for Recruiting and Retention NCOs

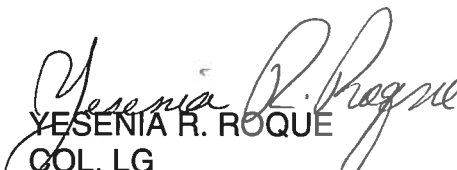
- (2) Military Bio (see GKO for Optional Bio example).
- (3) Enlisted Record Brief (color copy).
- (4) DA Photo (color).
- (5) Last three (3) years of DA Form 705s.
- (6) Last three years of 5500/5501s (if required).
- (7) Letter to the Board (The letter should detail your unique qualifications and how you would benefit the organization in this position).
- (8) Security Clearance Verification Memorandum (Dated within 1 year from this announcement).
- (9) Last three (3) years consecutive NCOERs.
- (10) Last PME DA 1059.

c. Application packets should be emailed to the POC listed below. All packets must be in accordance with the enclosed application procedures and be received no later than 1700 EST, 30 September 2017. Interested candidates are encouraged to submit immediately as applicants will be reviewed at time of submission.

d. This announcement will close at 1700 EST on 30 September 2017. Packets received after this time or packets that are not complete IAW the T10 AGR NCO application checklist will be returned without action.

8. The point of contact for information about this position is MSG Shawn Stone, Assignment Officer, Enlisted Management Branch, Human Capital Management Division (ARNG-HCM-E), DSN: 327-7018, 703-601-7018, or shawn.w.stone.mil@mail.mil.

9. Point of contact for packet submission is SFC Allen McGarry, Accessions NCO, Enlisted Management Branch, Human Capital Management Division (ARNG-HCM-E), DSN: 329-7534, 703-601-7534, or allen.d.mcgarry.mil@mail.mil.


YESENIA R. ROQUE
COL, LG
Chief, Human Capital
Management Division

DISTRIBUTION:
State Chiefs of Staff
MILPO/HRO - All State
ARNG G1
GKO