

FTNGD-OS VACANCY ANNOUNCEMENT

MISSOURI NATIONAL GUARD HOMELAND RESPONSE FORCE (HRF) 70th Troop Command HHD Jefferson Barracks, MO 63125	ANNOUNCEMENT: HRF 18-005 OPENING DATE: 11 October 2017 CLOSING DATE: 20 October 2017
TELEPHONE NUMBERS: Commercial (314) 416-6657	<input checked="" type="checkbox"/> Permanent Change of Station (PCS) is not authorized for this position. <input type="checkbox"/> Permanent Change of Station (PCS) may be authorized if in the best interest of the government.
POSITION TITLE, MOS AND GRADE: Homeland Response Force S4 Officer, Branch Immaterial O2-O3	LOCATION: 70th Troop Command 24 Davis Street Jefferson Barracks, MO 63125
Applicant must either be in a 70th Troop Command unit or have a Memorandum of Agreement signed by the chain of command for expectation of manning requirement during a CBRN mobilization.	FOR MORE INFORMATION: MAJ Rena Henderson-Alailima rena.o.hendersonalailima.mil@mail By phone (314) 416-6623
SECRET Security Clearance Required	
WHO MAY APPLY:	
APPLICATIONS WILL BE ACCEPTED ONLY FROM:	
<ul style="list-style-type: none"> • All Sources (M-Day, Technician and AGR) who are First Lieutenant (O2) thru Captain (O3) can apply. 	
<u>CURRENT MILITARY GRADE REQUIREMENTS:</u> All qualified Missouri National Guard members in the rank of First Lieutenant thru Captain may apply.	
<u>APPLICANTS MUST AT APPLICATION TIME:</u>	
<ol style="list-style-type: none"> 1. Be able to pass the Standard Army Physical Fitness Test (APFT). Soldiers will receive a diagnostic APFT within five business days of selection date. 2. Meet physical standards IAW Chapter 3, AR 40-501 (Retention Standards). Soldiers must pass a Chapter 3 Medical Exam conducted by a medical provider within five business days of selection date. Must meet height and weight standards of AR 600-9. Soldiers will be measured for height/weight standards within five business days of selection date. Must be medically certified as drug free and test negative for HIV in accordance with AR 40-501 and AR 600-110. Must have current MOS Medical Retention Board (MMRB) if required. 3. Must already possess a SECRET clearance. 4. Not have any unfavorable personnel actions pending (Flagged), IAW AR 600-8-2 and AR 135-18. 5. Not have a temporary profile IAW ARNG-HRH PPOM #13-020. 	
<u>DUTIES AND RESPONSIBILITIES:</u> To serve as the S4 OIC for the Homeland Response Force (HRF). Supervises HRF S4 to ensure compliance with CNGBM 3510.01, HRF CONOPS, and CRE YPG and maintains communication with BDE S4, State G4, and NGB-J4 WMD-CST & CBRNE Sustainment Branch to ensure unity of effort. Provides full-time coordination and staff supervision of logistics functions to enhance unit readiness of the HRF. Responsible for carrying out the commander's plans and programs for the accomplishment of supply, services, transportation, maintenance and facilities for the HRF. Researches, drafts and publishes supply, maintenance, transportation, and food service SOPs as directed by the Commander. Responsible for logistics, which involves logistical readiness statuses of each subordinate unit of the HRF, by monitoring Equipment Status Report, Equipment Status Profile, Back Order Reconciliation, and Supply Historical Transaction Listing. Perform supply inspection on HRF units and ensure corrective actions are taken to prevent future recurrence. Monitors procurement, storage, distribution, and security of supplies and equipment with the command and recommends prescribed load lists. Responsible for HRF transportation, maintenance and facility functions. Performs other duties as assigned.	
<u>DESIRABLE QUALIFICATIONS:</u>	
<ol style="list-style-type: none"> 1. Excellent communications skills 2. Experience in a Command and Control environment 3. Experience managing the logistics and maintenance for a multi-functional organization 4. Basic knowledge of CBRN 5. Function at a high-level in a team setting 6. Deployment Experience 	

TOUR CONTINUATION: Anticipated duration is October 2017 through September 2017. Applicants are advised that consideration for continuation of their tour beyond the initial period is dependent upon availability of funds, satisfactory performance, and continued compliance with weight standards of AR 600-9 and 350-1. Approval of initial tour as well as request for tour renewal is at the discretion of the command and subject to availability of funds.

SUPPLEMENTAL INFORMATION: NO UNFAVORABLE PERSONNEL ACTION PENDING (FLAGGED). IAW AR 600-8-2 and AR 135-18. NO TEMPORARY PROFILES IAW ARNG-HRH PPOM #13-020.

INSTRUCTIONS FOR APPLYING

INDIVIDUALS MUST SUBMIT THE FOLLOWING REQUIRED DOCUMENTS:

- 1. DA FORM 1058-R-** Soldier MUST sign blocks 21 and 23. Commander signs block 34e and records custodian must complete block 35a-d.
- 2. TOUR ANNOUNCEMENT-** FTNGD-OS tour announcement for which the application is for.
- 3. Copy of DA Form 705 for last 3 APFT (Army Physical Fitness Test Score Card) -** the latest PASSED and FOR RECORD APFT must have been taken within the past 12 months for the application and if selected the APFT date must be within 6 months of start date.
- 4. Copy of ERB/ORB.**
- 5. Copy of MEDPROS-** Individual Medical Readiness Record displaying evidence of: Periodic Health Assessment completed with-in 12 months and HIV with-in last 2 years. (HIV Draw can be done after interview and selection). Medical documentation other than MEDPROS will not be accepted and will cause the application to be immediately destroyed.
- 6. Copy of your DA Form 3349 (Physical Profile) and MOS Medical Retention Board (MMRB) results (if applicable).**
- 7. Height/Weight Memo from unit-** Additionally a copy of the last 2 DA Form 5500-R/5501 (Body Fat Worksheet) if applicable.
- 8. Copies of the last (3) NCOERs or OERs.** If 3 are not available a statement your first line supervisor attesting to your character of service is required. **If E4 and below, a statement from your first line supervisor and from a member of your chain of command attesting to your character of service is required (total of 2).
- 9. NGB Form 23 (Retirement Point Summary) and/or a Statement of Service within 12 months.** Also include copies of all DD Form 214s and NGB Form 22s if applicable.
- 10. Military Biography**
- 11. Memorandum For Record from unit** stating current security clearance (JPAS is not accepted).
- 12. Memorandum to the hiring board.** Memorandum will include current mailing and telephonic contact information at a minimum. It may include specific qualifications that would be beneficial to this position that the applicant would like to highlight. This memorandum must be dated and signed.

If you are unable to provide any of the documents above, a memorandum must be submitted explaining why that document is not available.

EQUAL OPPORTUNITY: The Missouri National Guard is an Equal Opportunity Employer. Personnel on Title 32 Tours will be protected under Title VI of the Civil Rights Act of 1964 against discrimination based on race, color, religion, gender, or national origin, political affiliation, or any other non-merit factor.

CAUTION: If your application packet does not provide all the information requested on the forms and documents listed above, you will lose consideration for the ADOS position. ONLY complete applications will be considered. Applicants are responsible for maintaining a copy of their applications.

You may only include one job announcement per application packet. If applying for multiple positions send a separate packet for each announcement.

MAILING APPLICATIONS: Submit your application to: 70th Troop Command, Attn: CPT Craig/SPC Thompson, 24 Davis Street, Jefferson Barracks, Mo 63125.

Scan/Email completed packets to: SPC Thompson jjlayne.a.thompson.mil@mail.mil and CPT Craig at daniel.p.craig4.mil@mail.mil.

THIS ANNOUNCEMENT WILL BE CALLED TO THE ATTENTION OF ALL ASSIGNED PERSONNEL AND POSTED IN A TIMELY MANNER ON ALL BULLETIN BOARDS.