

ADOS VACANCY ANNOUNCEMENT

MISSOURI NATIONAL GUARD HOMELAND RESPONSE FORCE (HRF) 735th QUARTERMASTER COMPANY DESOTO, MO 63020	ANNOUNCEMENT: HRF 193-001 OPENING DATE: 12 July 2017 CLOSING DATE: 07 August 2017
TELEPHONE NUMBERS: Commercial 573-659-1504	<input checked="" type="checkbox"/> Permanent Change of Station (PCS) is not authorized for this position. <input type="checkbox"/> Permanent Change of Station (PCS) may be authorized if in the best interest of the government.
POSITION TITLE, MOS AND GRADE: SEARCH AND EXTRACTION Element NCOIC, HRF (Homeland Response Force), Branch Immaterial E6-E7	LOCATION: National Guard Center (735th FSC) 1555 Veterans Boulevard Desoto, MO 63020
Applicant must either be in a 70th Troop Command unit or have a Memorandum of Agreement signed by the chain of command for expectation of manning requirement during a CBRN mobilization.	FOR MORE INFORMATION: CPT Matt Knoderer: matthew.w.knoderer.mil@mail.mil By phone 573-659-1600 ext 31504
<p>WHO MAY APPLY:</p> <p style="text-align: center;">APPLICATIONS WILL BE ACCEPTED ONLY FROM:</p> <ul style="list-style-type: none"> • All Sources (M-Day, Technician and AGR) who are E6-E7 can apply; applicant must be qualified in current MOS. <p><u>CURRENT MILITARY GRADE REQUIREMENTS:</u> All qualified Missouri National Guard members in the rank of Staff Sergeant to Sergeant First Class.</p> <p><u>DUTIES AND RESPONSIBILITIES:</u></p> <p>To serve as NCOIC for the Search and Extraction (S&E) element of the MO CBRN TF. Responsible for accomplishing S&E / CBRN TF plans and programs to attain the unit's training and mobilization readiness objectives. Serve as element NCOIC and in a supervisory capacity to all FTE's assigned to the S&E element. Complete products and conduct planning in accordance with CBRN TF guidance, as the S&E element lead. Supervise, direct, and refine the administrative, training, and logistical operations of the S&E element of the MO HRF. Prepares materials for advisement on unit mobilization posture and requirements. Members will address and assist in the following training standards:</p> <p>Conduct Deployment/Redeployment Operations, Conduct Intra-theater Deployment and Redeployment of Forces within the Joint Operations Area, Conduct Short Notice Deployment to a CBRN Incident, Conduct Command Post Operations, Establish Area of Operations, Establish Command Post Operations, Establish Communications, Provide Command and Control at a CBRN Incident, Maintain Continuity of Command and Control, Display a Common Operational Picture (COP) Tailored to Unit Needs, Monitor Situation or Progress of Operations, Evaluate Situation or Operation, and Maintain Communications.</p> <p><u>DESIRABLE QUALIFICATIONS:</u></p> <ol style="list-style-type: none"> 1. Administrative/Training Experience 2. Experience with Microsoft Office Products (Word, Excel, Power point, and Access) 3. Knowledge of National Incident Management System 4. Function at a high-level in a team setting <p style="text-align: center;"><input checked="" type="checkbox"/> MISSOURI ARMY NATIONAL GUARD MEMBERSHIP IS REQUIRED <input checked="" type="checkbox"/></p>	

TOUR CONTINUATION: Anticipated duration is August 2017 through September 2018. Applicants are advised that consideration for continuation of their tour beyond the initial period is dependent upon availability of funds, satisfactory performance, and continued compliance with weight standards of AR 600-9. Approval of initial tour as well as request for tour renewal is at the discretion of the command and subject to availability of funds.

SUPPLEMENTAL INFORMATION:

NO UNFAVORABLE PERSONNEL ACTION PENDING (FLAGGED). IAW AR 600-8-2 and AR 135-18.

INSTRUCTIONS FOR APPLYING

INDIVIDUALS MUST SUBMIT THE FOLLOWING REQUIRED DOCUMENTS:

- 1. DA FORM 1058-R-** Soldier MUST sign blocks 21 and 23. Commander signs block 34e and records custodian must complete block 35a-d.
- 2. TOUR ANNOUNCEMENT-** ADOS tour announcement for which the application is for.
- 3. Copy of DA Form 705 for last 3 APFT (Army Physical Fitness Test Score Card) -** the latest PASSED and FOR RECORD APFT must have been taken within the past 12 months for the application and if selected the APFT date must be within 6 months of start date.
- 4. Copy of DA Form 2-1 (Personnel Qualification Record) or ERB/ORB.**
- 5. Copy of MEDPROS-** Individual Medical Readiness Record displaying evidence of: Periodic Health Assessment completed with-in 12 months and HIV with-in last 2 years. (HIV Draw can be done after interview and selection). Medical documentation other than MEDPROS will not be accepted and will cause the application to be immediately destroyed.
- 6. Copy of your DA Form 3349 (Physical Profile) and MOS Medical Retention Board (MMRB) results (if applicable).**
- 7. Height/Weight Memo from unit-** Additionally a copy of the last 2 DA Form 5500-R (Body Fat Worksheet) if applicable.
- 8. Copies of the last (3) NCOERs or OERs.** If 3 are not available a statement your first line supervisor attesting to your character of service is required. **If E4 and below a statement from your first line supervisor and from a member of your chain of command attesting to your character of service is required (total of 2).
- 9. NGB Form 23 (Retirement Point Summary) and/or a Statement of Service within 12 months.** Also include copies of all DD Form 214s and NGB Form 22s if applicable.
- 10. Military Biography**
- 11. Memorandum For Record from unit** stating current security clearance (JPAS is not accepted).
- 12. Memorandum to the hiring board.** Memorandum will include current mailing and telephonic contact information at a minimum. It may include specific qualifications that would be beneficial to this position that the applicant would like to highlight. This memorandum must be dated and signed.

If you are unable to provide any of the documents above, a memorandum must be submitted explaining why that document is not available.

EQUAL OPPORTUNITY: The Missouri National Guard is an Equal Opportunity Employer. Personnel on Title 32 Tours will be protected under Title VI of the Civil Rights Act of 1964 against discrimination based on race, color, religion, gender, or national origin, political affiliation, or any other non-merit factor.

CAUTION: If your application packet does not provide all the information requested on the forms and documents listed above, you will lose consideration for the ADOS position. ONLY complete applications will be considered. Applicants are responsible for maintaining a copy of their applications.

You may only include one job announcement per application packet. If applying for multiple positions send a separate packet for each announcement.

MAILING APPLICATIONS: Submit your application to: 70th Troop Command, Attn: CPT Craig/SPC Thompson, 24 Davis Street, Jefferson Barracks, Mo 63125.

Scan/Email completed packets to: SPC Thompson jilayne.a.thompson.mil@mail.mil and CPT Craig at daniel.p.craig4.mil@mail.mil.

THIS ANNOUNCEMENT WILL BE CALLED TO THE ATTENTION OF ALL ASSIGNED PERSONNEL AND POSTED IN A TIMELY MANNER ON ALL BULLETIN BOARDS.