



MISSOURI NATIONAL GUARD  
JOINT FORCE HEADQUARTERS  
IKE SKELTON TRAINING SITE  
2302 MILITIA DRIVE  
JEFFERSON CITY, MISSOURI 65101-1203

S: SEP 11 2017  
JUL 28 2017

NGMO-PER-AB

MEMORANDUM FOR DISTRIBUTION A & I

SUBJECT: Traditional Position Announcement with **CO B SP CO 1107TH AVNGRP TASMG, Springfield, MO (SWVA #17-0554)**

1. **CO B SP CO 1107TH AVNGRP TASMG, Springfield, MO** has a vacant **92A20, MAT STORE/HDLG SGT** position (Para/Line **304/04**). The current EPS list has been exhausted and the position is now open statewide.
2. A **92A20, Automated Logistical Specialist** ensures that inventory and location surveys are performed in accordance with established procedures. Instruct warehouse personnel in loading, unloading, segregation, palletizing and selection of stock and storage areas. Perform property disposal storage functions. Ensure application of special procedures for handling, storing, packaging and shipping retrograde material. Retrieves and analyzes history and activity files pertinent to system rejected documents. Recommend additions and deletions to authorized stockage list. Maintain accounting records of property disposal activity. Review requests for major and controlled items. Reconcile activity records for monthly and quarterly reporting and status reviews. Processes data inquiry and manager referred listings and cards. Manages controlled, critical and reserve stocks and operational readiness floats. Perform financial management functions. Process output from catalog inquiry program, document modifiers and special cancellation requests. Performs commissary store functions to include stock replenishment, price changes, inventories, security, stock receipt and oversees the constructions of displays. Computes cost of the Basic Daily Food Allowance. Ensures subsistence items stockage objectives are met. Prepares data input and utilizes ADP output to assist in materiel management. Prepares reports on labor and equipment, available storage space, relocation of materiel, warehouse refusals and stock requirements. Direct correction of location survey discrepancies. Assist unit intermediate maintenance personnel in planning maintenance program. Plans and coordinates subsistence supply activity. Direct corrective action to minimize spoilage, flavor contamination and improper warehouse practices. Perform SAMS-E duties in automated applications. Simplifies and standardizes the collection and use of maintenance data. Improves readiness management and visibility by providing equipment status and asset data. Raise the quality and accuracy of performance, cost, backlog, man-hour, and parts data through improved maintenance management.
3. **MOS requirements:** Applicant must possess the 92A MOS as a primary, secondary or alternate MOS.

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4. **Select Reserve Bonus Consideration:** Any change in a Soldier's MOS, except as provided by normal rank progression as outlined in DA PAM 611-21, is not allowed and will terminate that Soldier's Select Reserve Incentive Program bonus, with recoupment. Accepting an SWVA slot is a voluntary change of MOS and falls outside of normal rank progression. Please consult your bonus contract and the Education & Incentives office at State if you have any questions.

5. **Who May Apply:** Current MOARNG Soldiers in grades E3 to E5 who holds the MOS as a primary, secondary or alternate MOS or those who can be awarded the MOS without attending reclassification training, and E5 Active Army and USAR Soldiers who are 92A MOS qualified. Any Soldier who is not on the current EPS list, transfer into the para/line is authorized. Upon completion of the requirements for promotion (MOSQ, NCOES, TIG, TIS), all pertinent information will be sent to NGMO-PER-AB for the next scheduled EPS Board or STAB. Once the Soldier appears on the EPS list, a request for promotion can be submitted. See the MOARNG 2017 EPS MOI, dated 29 September 2016.

6. Interested Soldiers must submit the attached application and all required documentation to 1107<sup>th</sup> AVN GRP, ATTN: MSG Charles S. Cook, 5141 W. Cargo Rd, Springfield, MO 65803 or via email at [charles.s.cook18.mil@mail.mil](mailto:charles.s.cook18.mil@mail.mil) Reference EPS Control # SWVA 17-0554 on all documents. NLT **SEP 11 2017**

7. **All units** will post this announcement on the unit bulletin board and in their monthly newsletter thru the suspense date.

FOR THE MILPO:

  
RICHARD W. HOPKINS  
CPT, AG, MOARNG  
MCMB OIC

**APPLICATION FOR STATEWIDE VACANCY ANNOUNCEMENT (SWVA)**

Announcement #	POSITION TITLE & LOCATION	
NAME: (Last, First, Middle)	RANK	
CURRENT ADDRESS: (Street, City, State, Zip Code)	Contact PHONE #	
Contact EMAIL Address:		
Currently Deployed? YES / NO - If YES, Unit and Location -		

**REQUIRED DOCUMENTS CHECKLIST**

\*\*INCOMPLETE PACKETS WILL BE RETURNED\*\*

- 1) Copy of ERB
- 2) Copy of most recent ASVAB Scores on a REDD Report or page 1 of DD 1966 series
- 3) E5 and above - Copies of last 3 NCOERS . If 3 NCOERs are not available, supplement with a recommendation memo from Platoon Sergeant, 1SG or Commander .
- 4) E3 & E4 - Recommendation memo from Platoon Sergeant, 1SG or Commander.
- 5) Copy of DA Form 705 (Army Physical Fitness Test Card). The latest 'RECORD' test must be within 12 months.
- 6) Copy of DA Form 3349 (Physical Profile) and MMRB results (if applicable)
- 7) Copy of DA Form 5500-R or 5501-R (Body Fat Worksheet) (if applicable)
- 8) Memorandum from unit stating whether or not unfavorable actions or flags are pending.
- 9) Security Clearance Verification (type/date) (if applicable)

If you are unable to provide any of the documents above, a memorandum must be submitted explaining why that document is not available.

SIGNATURE

DATE