



MISSOURI NATIONAL GUARD
JOINT FORCE HEADQUARTERS
IKE SKELTON TRAINING SITE
2302 MILITIA DRIVE
JEFFERSON CITY, MISSOURI 65101-1203

S: OCT 27 2017
SEP 12 2017

NGMO-PER-AB

MEMORANDUM FOR DISTRIBUTION A & I

SUBJECT: Traditional Position Announcement with **HHC 835TH CORPS SPT BN, JEFFERSON CITY, MO (SWVA #17-0635)**

1. **HHC 835TH CORPS SPT BN, JEFFERSON CITY, MO** has a vacant **92M30, MORTUARY AFFAIRS NCO** position (Para/Line **108/14**). The current EPS list has been exhausted and the position is now open statewide.
2. A **92M30, Mortuary Affairs Specialist** searches areas for unburied dead, hasty, isolated, or unmarked graves, personal effects, and identification media. Disinters remains, records personal effects and evacuates remains and personal effects to designated points. Determines and records recovery locations on maps, sketches, and overlays. Establishes and records tentative identification. Assists in preparation, preservation, and shipment of remains. Inventories, safeguards, and evacuates personal effects. Assists in mass casualty burials. Advises commanders and headquarters staff on mortuary affairs activities and coordinates activities of subordinate units. Establishes and maintains liaison with support and combat units. Coordinates transportation requirements for deceased personnel.
3. **MOS requirements:** Applicant must possess the 92M MOS as a primary, secondary or alternate MOS.
4. **Select Reserve Bonus Consideration:** Any change in a Soldier's MOS, except as provided by normal rank progression as outlined in DA PAM 611-21, is not allowed and will terminate that Soldier's Select Reserve Incentive Program bonus, with recoupment. Accepting a SWVA slot is voluntary change of MOS and falls outside of normal rank progression. Please consult your bonus contract and the Education & Incentives office at State if you have any questions.
5. **Who May Apply:** Current MOARNG Soldiers in grades E4 to E6 who hold the MOS as a primary, secondary or alternate MOS or those who can be awarded the MOS without attending reclassification training, and E6 Active Army and USAR Soldiers who are 92M MOS qualified. Any Soldier who is not on the current EPS list. Transfer into the para/line is authorized. Upon completion of the requirements for promotion (MOSQ, NCOES, TIG, TIS), all pertinent information will be sent to NGMO-PER-AB for the next scheduled EPS Board or STAB. Once the Soldier appears on the EPS list, a request

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for promotion can be submitted. See the MOARNG 2017 EPS MOI, dated 29
September 2016.

6. Interested Soldiers must complete the attached application and all required
documentation to 70th Troop CMD, ATTN: SGT Justin Doherty, 24 Davis St, Jefferson
Barracks, MO or via email at justin.t.doherty.mil@mail.mil, **reference EPS Control #
SWVA 17-0635 on all documents NLT**

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7. All units will post this announcement on the unit bulletin board and in their monthly
newsletter thru the suspense date.

FOR THE MILPO:

Encl



RICHARD W. HOPKINS
CPT, AG, MOARNG
MCMB OIC

APPLICATION FOR STATEWIDE VACANCY ANNOUNCEMENT (SWVA)

Announcement #	POSITION TITLE & LOCATION	
NAME: (Last, First, Middle)	RANK	
CURRENT ADDRESS: (Street, City, State, Zip Code)	Contact PHONE #	
Contact EMAIL Address:		
Currently Deployed? YES / NO - If YES, Unit and Location -		

REQUIRED DOCUMENTS CHECKLIST

INCOMPLETE PACKETS WILL BE RETURNED

- 1) Copy of ERB
- 2) Copy of most recent ASVAB Scores on a REDD Report or page 1 of DD 1966 series
- 3) E5 and above - Copies of last 3 NCOERS . If 3 NCOERs are not available, supplement with a recommendation memo from Platoon Sergeant, 1SG or Commander .
- 4) E3 & E4 - Recommendation memo from Platoon Sergeant, 1SG or Commander.
- 5) Copy of DA Form 705 (Army Physical Fitness Test Card). The latest 'RECORD' test must be within 12 months.
- 6) Copy of DA Form 3349 (Physical Profile) and MMRB results (if applicable)
- 7) Copy of DA Form 5500-R or 5501-R (Body Fat Worksheet) (if applicable)
- 8) Memorandum from unit stating whether or not unfavorable actions or flags are pending.
- 9) Security Clearance Verification (type/date) (if applicable)

If you are unable to provide any of the documents above, a memorandum must be submitted explaining why that document is not available.

SIGNATURE

DATE