



MISSOURI NATIONAL GUARD  
JOINT FORCE HEADQUARTERS  
IKE SKELTON TRAINING SITE  
2302 MILITIA DRIVE  
JEFFERSON CITY, MISSOURI 65101-1203

S: DEC 21 2017

NOV 06 2017

NGMO-PER-AB

MEMORANDUM FOR DISTRIBUTION A & I

SUBJECT: Traditional Position Announcement with **MOARNG Public Affairs Det, Jefferson City, MO (SWVA #17-0766)**

1. **MOARNG Public Affairs Det, Jefferson City, MO** has a vacant **46Q20, E5/SGT PUBLIC AFFAIRS SGT** position (Para/Line **102/05**). The current EPS list has been exhausted and the position is now open statewide.
2. A **46Q20, Public Affairs Specialist** researches, prepares, disseminates news releases, articles, web-based material and photographs on Army personnel, materiel, and activities; performs all functions of print publications and photography for documentation and journalistic distribution; performs as a writer, photographer, editor, and reporter; works both individually and as a member of a team; performs operator level maintenance on assigned equipment and operator maintenance on assigned vehicles and generators.
3. **MOS requirements:** Applicants must possess the 46Q MOS as a primary, secondary or alternate MOS.
4. **Select Reserve Bonus Consideration:** Any change in a Soldier's MOS, except as provided by normal rank progression as outlined in DA PAM 611-21, is not allowed and will terminate that Soldier's Select Reserve Incentive Program bonus, with recoupment. Accepting an SWVA slot is a voluntary change of MOS and falls outside of normal rank progression. Please consult your bonus contract and the Education & Incentives office at State if you have any questions.
5. **Who May Apply:** Current MOARNG Soldiers in grades E3 to E5 who holds the MOS as a primary, secondary or alternate MOS or those who can be awarded the MOS without attending reclassification training, and E5 Active Army and USAR Soldiers who are 46Q MOS qualified. Any Soldier who is not on the current EPS list. Transfer into the para/line is authorized. Upon completion of the requirements for promotion (MOSQ, NCOES, TIG, TIS), all pertinent information will be sent to NGMO-PER-AB for the next scheduled EPS Board or STAB. Once the Soldier appears on the EPS list, a request for promotion can be submitted. See the MOARNG 2016 EPS MOI, dated 24 September 2015.

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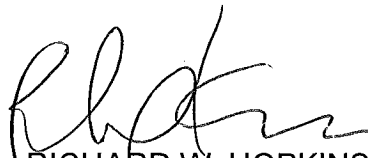
6. Interested Soldiers must submit the attached application and all required documentation to MOARNG Public Affairs Det, ATTN: SGT Jamie L. Cockrell, 2302 Militia Dr, Jefferson City, MO 65101, at 573-638-9500 ext. 37014 or via email at [jamie.l.cockrell.mil@mail.mil](mailto:jamie.l.cockrell.mil@mail.mil) Reference EPS Control # **SWVA 17-0766** on all documents. **NLT**

**DEC 21 2017**

7. **All units** will post this announcement on the unit bulletin board **and** in their monthly newsletter thru the suspense date.

FOR THE MILPO:

Encl

  
RICHARD W. HOPKINS  
CPT, AG, MOARNG  
MCMB OIC

## APPLICATION FOR STATEWIDE VACANCY ANNOUNCEMENT (SWVA)

Announcement #	POSITION TITLE & LOCATION	
NAME: (Last, First, Middle)		RANK
CURRENT ADDRESS: (Street, City, State, Zip Code)		Contact PHONE #
Contact EMAIL Address:		
Currently Deployed? YES / NO - If YES, Unit and Location -		

### **REQUIRED DOCUMENTS CHECKLIST**

\*\*INCOMPLETE PACKETS WILL BE RETURNED\*\*

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- 1) Copy of ERB
- 2) Copy of most recent ASVAB Scores on a REDD Report or page 1 of DD 1966 series
- 3) E5 and above - Copies of last 3 NCOERS . If 3 NCOERS are not available, supplement with a recommendation memo from Platoon Sergeant, 1SG or Commander .
- 4) E3 & E4 - Recommendation memo from Platoon Sergeant, 1SG or Commander.
- 5) Copy of DA Form 705 (Army Physical Fitness Test Card). The latest 'RECORD' test must be within 12 months.
- 6) Copy of DA Form 3349 (Physical Profile) and MMRB results (if applicable)
- 7) Copy of DA Form 5500-R or 5501-R (Body Fat Worksheet) (if applicable)
- 8) Memorandum from unit stating whether or not unfavorable actions or flags are pending.
- 9) Security Clearance Verification (type/date) (if applicable)

If you are unable to provide any of the documents above, a memorandum must be submitted explaining why that document is not available.

**SIGNATURE**

**DATE**

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