

## **REPORT THE DEATH OF A GRAY AREA RETIREE**

To report the death of a “Gray Area” retiree (under age 60), contact the following:

|                                  |                         |
|----------------------------------|-------------------------|
| MISSOURI NATIONAL GUARD          | 573-638-9500 ext. 39648 |
| RETIREMENT SERVICES OFFICE (RSO) | 573-638-9500 ext. 37011 |

OR

|                               |              |
|-------------------------------|--------------|
| HUMAN RESOURCES COMMAND (HRC) | 502-613-8950 |
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The RSO will assist the survivor spouse/child(ren) in completing the paperwork to claim the Reserve Component Survivor Benefit Plan (RCSBP) annuity, if applicable.

Required paperwork is:

- DD Form 2656-7, Verification for SBP Annuity
- Marriage License
- Death Certificate
- Twenty-Year Letter
- DD Form 1883 or DD Form 2656-5, RCSBP Election
- Certificate NGB Form 23, Retirement Points History
- Order of Transfer to Retired Reserve or Discharge Order
- NGB Form 22/DD Forms 214
- Direct Deposit Form
- W4P, Withholding Certificate for Pension or Annuity Payments
- Child(ren) Birth Certificates

Paperwork will be sent to: HR Center of Excellence  
ATTN: AHRC-PDP-TR  
1600 Spearhead Division Ave, Dept 482  
Ft. Knox, KY 40122-5402

If there is no surviving spouse or child(ren) or a previous RCSBP election was not made, HRC will be forwarded a copy of the death certificate and a copy of the Twenty-Year Letter and NGB Form 23. This will let HRC know the retiree will not be making an application for retired pay.

## **REPORT THE DEATH OF A SPOUSE/RCSBP ANNUITANT**

Report the death of a spouse to the MONG Retirement Services Office at one of the numbers listed above. The RSO will help the retiree complete the necessary paperwork to remove the spouse the RCSBP election.