

CHECKLIST FOR AIR GUARD AGR TOURS

New AGRs

Required Forms:

1. **NGB 336** – Air National Guard Order Application Request
2. **AGR Medical Cover Sheet** (*signed and dated by the State Air Surgeon)
3. **DD Form 4**, Reenlistment Contract (enlisted) **ONLY** if ETS is prior to end of AGR tour.

AGR tours cannot go beyond the ETS date for enlisted, the MRD for officers or the 60th birthday.

*New AGRs cannot start the AGR tour until Medical Cover Sheet is signed by State Air Surgeon. (The date the Air Surgeon signs the checklist must be prior to the start of the tour.)

Initial AGR tours are for three years, unless pilot in ACP (4 yr. tour).

AGR Tour Continuation

Required Forms:

1. **NGB 336** – Air National Guard Order Application Request
2. **DD Form 4**, Reenlistment Contract (enlisted) **ONLY** if ETS is prior to end of AGR tour.
3. **Member's request for tour renewal** (with signatures of members of chain of command)
4. **Checklist for Tour Renewal**
5. **Certificate of Understanding for weight** (signed by individual)
6. **Fitness Assessment Results** – Must have at least a 75 score and test must have been taken within the past 6 months.

NOTE: If member has over 20 years of TAFMS, only extend 1-2 years.

Tour continuation orders can be done for periods from one to six years. **The tour end date cannot go beyond the ETS date for enlisted, the MRD for officers or the 60th birthday.**

Occasional Tour (Temporary AGRs)

Required Forms for Orders:

1. **NGB 336** – Air National Guard Order Application Request
2. **SF 52**
3. **Fitness Assessment Results** – Must have at least a 75 score and test must have been taken within the past 12 months.
4. **AF 422** (Physical Profile). This should indicate that the member is worldwide deployable.
5. **RIP**.
6. If order is for a member backfilling for a deployed member, you must have a ***copy of the deployed member's orders**. Temporary tour cannot start prior to the beginning date of the deployed member's orders or go beyond the end date of the orders.
7. **NGB Form 34-1, AGR Application**

Temporary AGRs must be brought on for at least 31 days or more and not to exceed 179 days. **(Cannot cut orders for less than 31 days).**